

VETERINARY COUNCIL OF NIGERIA

NO. 8 ZAMBEZI CRESCENT, MAITAMA DISTRICT

P.M.B. 433, GARKI, ABUJA

INVITATION TO TENDER VETERINARY COUNCIL OF NIGERIA

(A) The Veterinary Council of Nigeria (VCN) invites reputable Firms with cognate experience to submit Technical and Financial bids for the underlined 2017 Capital Projects.

S/No	Project	Lot No.
1	Landscaping of VCN Office, Abuja	Lot 1
2	Perimeter fencing of VCN acquired land in Gombe, Gombe State	Lot 2
3	Capacity Building (Publication of 2 Statutory Books)	Lot 3

(B) SCOPE OF WORK

The scope of work is as detailed in the standard Bidding Document to be issued to bidders.

(C) PRE-QUALIFICATION REQUIREMENTS:

GENERAL & SPECIFIC

INTERESTED FIRMS/COMPANIES SHOULD SUBMIT THE FOLLOWING SUPPORTING DOCUMENTS AS APPLICABLE:

- Registration Certificate with Corporate Affairs Commission (CAC);
- Certified True Copy of Memorandum and Article of Association;
- Evidence of Tax Clearance Certificate for the last 3 years – 2014, 2015, 2016;
- List and verifiable documentary evidence of at least three (3) similar jobs in the last five (5) years including letter of awards, valuation certificate and job completion certificate;
- Evidence of current Pencom Compliance Certificate (2017);
- Evidence of Registration with Relevant Professional bodies with current practicing licence where applicable;
- Audited Statement of Accounts of the bidder for the last three (3) years (2014, 2015, 2016) and bank details for verification which must all be signed;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2018 or valid Certificate issued by BPP;

- Evidence of current certificate of companies with the Employees Compensation Act which requires that all Employees of Labour must remit 1% of the total annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF);
- A sworn affidavit disclosing whether or not any offer of the Veterinary Council of Nigeria or the Bureau of Public Procurement is a farmer or present Director, Shareholder or has any pecuniary interest to the bidder and to confirm that all information presented to its bid are true and correct in all particulars;
- Evidence of Current Certificate of Compliance with Industrial Training Fund (ITF) in line with the amended ITF Act, 2011; and
- A sworn affidavit stating that none of the Directors has been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of acts relation to any matter.

(D) COLLECTION OF TENDER DOCUMENTS

Since the pre-qualification and the full tender stages are to run concurrently, this advertisement serves as notice for both “Pre-Qualification” (Technical) and “Financial Tender”. Interested contractors/companies are to pay a non-refundable fee of Ten Thousand Naira (N10,000.00) into fee VCN TSA Account per Lot-and obtain a receipt from the Accounts Department of the VCN and collect Tender documents on presentation of receipt of payment of tender fees at the Registrars nice, VCN, Maitama,

(E) SUBMISSION OF TENDER DOCUMENTS

Tenders are required to submit pre-qualification documents and financial bids in separate envelopes which should be labeled or marked with “Pre-Qualification for Lot_____ and Financial Bid Lot_____ respectively at the front top right hand corner, both of which are to be inserted to a bigger sealed envelope.

This should be dropped in the tender box located at the office of the Registrar, **on or before 12noon 8th January, 2018**. All pages of the documents must be duly endorsed by the bidder and addressed to:

The Acting Registrar,

No, 8, Zambezi Crescent, Maitama, Abuja.

(F) OPENING OF PRE-QUALIFICATION DOCUMENTS

Pre-qualification (Technical) documents will be opened on the **8th January, 2018 at 12noon** to the Conference Hall 2, Veterinary Council of Nigeria Building, Maitama, Abuja Interested members of the public, Civil Society/Media

Organizations and interested contractors and/or their representatives are hereby invited to attend the opening of the pre-qualification documents as scheduled.

(G) IMPORTANT NOTICE

- (i) Late submission of Tender documents will be rejected
- (ii) Only the financial bids of the pre-qualified bidders shall be opened for tendering exercise
- (iii) No refund of fee to any disqualified bidder(s)
- (iv) The Veterinary Council of Nigeria (VCN) reserves the right to reject any document it considers doubtful and will not entertain any litigation in respect of this advertisement.
- (v) This advertisement should not be construed as a commitment nor shall it entitle any company to make any claim whatsoever, and/or seek any indemnity from the Council by virtue of such company having responded to this advertisement. All expenses incurred in preparing bid documents and all expenses associated with bid-responses shall be borne solely by the company concerned.

Technical and financial bids are to be enveloped separately and inserted in a bigger sealed envelope. Any combined bid shall be disqualified.

Signed:

Acting Registrar

Veterinary Council of Nigeria

Abuja